

RUBRIC 17

LETTERS TO EDITORS

DIRECTIONS: This form is designed to help you evaluate letters to the editor assignments. Read the statements below. Then indicate the number from the following scale that reflects your assessment of the student's work.

1 = Weak 2 = Moderately Weak 3 = Average 4 = Moderately Strong 5 = Strong

1. The letter has a heading, greeting, introduction, body, closure, and signature.
 1 2 3 4 5
2. Each paragraph in the letter starts with a topic sentence.
 1 2 3 4 5
3. The organization of the letter is clear and easy to follow.
 1 2 3 4 5
4. The letter clearly states the student's opinion.
 1 2 3 4 5
5. The letter is persuasive and provides facts, reasons, and evidence supporting the opinion.
 1 2 3 4 5
6. The letter is concise and well written.
 1 2 3 4 5
7. The letter is neatly typed or handwritten.
 1 2 3 4 5
8. The spelling, punctuation, and grammar in the letter are accurate.
 1 2 3 4 5
9. The letter's content fulfills all the requirements of the assignment.
 1 2 3 4 5
10. Overall, the work represents the student's full potential.
 1 2 3 4 5

Additional Comments: _____

Total Points/Grade: _____